

# Training Team

**Sharifah Williams**  
 Training & Career Development Branch/HRD  
**Chief, Training & Career Development**  
 (703) 681-5997

**Paula Sprow-Johnson**  
**HR Specialist**  
 (703) 681-8651

Oversight-Onsite Skill  
 Building Courses/Evaluations  
 Information Assurance (IA  
 Program)  
 Acquisition (DAWIA) Program  
 (ACQTAS/ATRS/AWDIT)  
 Student Programs  
 Army Baylor's Graduate  
 Program  
 Organization on-site visits  
 Government Purchase Card  
 Holder for Training Courses  
 Annual TOC Conference  
 DoD Partnerships  
 Summer Hire Student  
 Program

**Michelle Pruitt, Lead**  
**Jacer/Contract**  
**Support**  
 (703) 845-3299

Effective Time Management  
 Project Management  
 Leadership Development  
 Effective Communication Skills  
 Human Resources Management  
 for Rating Officials  
 Change Management  
 Team Building  
 Executive Coaching  
 TMA eLearning Demos  
 Training Needs Assessments  
 Competitive Long Term Training  
 Programs (Policy)  
 Succession Planning  
 Aspiring Leaders  
 Human Resources Management t  
 For Rating Officials (HRM  
 Module 1&2)  
 Field Organization Coordination  
 and Training Needs  
 Assessments  
 Career Plans  
 Kick that Attitude

**Tawnya Wilkins**  
**Jacer/Contract**  
**Support**  
 (703) 845-3860

Action Officer  
 Effective Presentation Skills  
 Health Affairs/TMA Baylor  
 Seminar  
 Delivering Superior  
 Customer  
 Service  
 Student Hire Program  
 Boot Camp  
 Mentoring Training  
 Human Resources  
 Management  
 for Rating Officials (HRM)  
 Lean Six Sigma  
 Leadership Development  
 Project Management  
 Competitive Long Term  
 Training  
 Programs (Policy)  
 Career Plans,  
 Federal Career Intern  
 Program  
 Work Life Balance

**Lori Crow**  
**Jacer/Contract**  
**Support**  
 (703) 845-3862

Human Resources  
 Management  
 for Rating Officials (HRM)  
 Module I  
 Action Officer  
 eLearning Demos  
 IDP Development &  
 Implementation  
 Resume Writing and  
 Interview  
 Techniques  
 Effective Writing  
 Effective Communications  
 Student Hire Program Back-  
 Up  
 Support  
 Effective Time Management  
 Training Coordinators  
 Conference  
 Delivering Superior  
 Customer  
 Service

**Regina Watkins-Herring**  
**Jacer/ Contract**  
**Support**  
 (703) 845-3297

**Michele De Los Santos**  
**Jacer/Contract**  
**Support**  
 (703) 845-3290

Processing Training Requests (SF-  
 182s)  
 Professional Credentials  
 Access Online  
 Mandatory Course Requirements  
 Training and History Updates  
 End-of-Course Evaluations  
 eLearning Technical Support & Demos  
 Document Control Files & Mock Audits  
 Training Logistics, Support &  
 Administration, Master Training  
 Calendar  
 Marketing Communications, Training  
 Opportunities/Announcements